

# LINCOLN PERK

## EMPLOYMENT APPLICATION (EOE and a drug-free; smoke-free workplace)

Date \_\_\_\_\_

### PERSONAL INFORMATION:

**Name:**

**Address:**

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Social Security #:** \_\_\_\_\_

Are you less than 18 years of age? Yes No  
(We are required to comply with federal/state law.)

I am interested in working: (Please circle what applies).

- Part Time
- Full-Time
- Mornings/Opening
- Evenings
- Any

Specify hours available for work each day of the week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Tell us about yourself, describing your strengths and weaknesses:

Why do you want to work at Lincoln Perk? \_\_\_\_\_

\_\_\_\_\_

Describe a situation where you provided excellent customer service. \_\_\_\_\_

\_\_\_\_\_

Can you, after employment, submit proof of U.S. Citizenship or verification documents of your legal right to work in the United States?

Yes

No

If no, please explain.

Is there any reason you cannot perform the essential functions of the position for which you are applying?

Yes

No

If yes, please explain.

Do you have a current and valid driver's license?

Yes

No

Have you ever been convicted of a felony, or pleaded 'no contest' in a felony, or been convicted in a misdemeanor resulting in imprisonment or a fine over \$500 in the last two years (conviction will not necessarily disqualify an applicant)?

Yes

No

If yes, please explain.

**EDUCATION:**

Name & Address of School	Circle Last Year Completed	Degree Received
High School _____	1 2 3 4 _____	
College _____	1 2 3 4 _____	

**EMPLOYMENT HISTORY:** (List current or last employer first)

Employer 1:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Position: \_\_\_\_\_

Start Salary: \_\_\_\_\_ End Salary: \_\_\_\_\_

Start Date: \_\_\_\_\_ Leaving Date: \_\_\_\_\_

Reason for Leaving:  
\_\_\_\_\_

Duties Performed:  
\_\_\_\_\_

Supervisor's Name:  
\_\_\_\_\_

Employer 2:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Position: \_\_\_\_\_

Start Salary: \_\_\_\_\_ End Salary: \_\_\_\_\_

Start Date: \_\_\_\_\_ Leaving Date: \_\_\_\_\_

Reason for Leaving:  
\_\_\_\_\_

Duties Performed:  
\_\_\_\_\_

Supervisor's Name:  
\_\_\_\_\_

Employer 3:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Position: \_\_\_\_\_

Start Salary: \_\_\_\_\_ End Salary: \_\_\_\_\_

Start Date: \_\_\_\_\_ Leaving Date: \_\_\_\_\_

Reason for Leaving:  
\_\_\_\_\_

Duties Performed:  
\_\_\_\_\_

Supervisor's Name:  
\_\_\_\_\_

May we contact your present employer?

Yes

No

**REFERENCES:** (List three professional references, whom you have known at least one year.)

Name	Address & Phone Number	Business	Years acquainted & how you know this person
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____

I hereby authorize Hesston Coffee Partners, LLC, dba Lincoln Perk to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current/previous employers and organizations contacted by Lincoln Perk to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Lincoln Perk. I understand that filling out this form does not indicate there is a position open and does not obligate Lincoln Perk to hire me. I understand and agree that my employment is at will, which means that it is for no specified period and may be terminated by me or Lincoln Perk at any time without prior notice for any reason.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_